

VINTON, LA  
August 21, 2018

The Mayor and Council of the Town of Vinton, Louisiana, met in regular session at the regular meeting place of said Mayor and Council, in the Town Hall, Vinton, Louisiana, at 6:00 p.m. on the 21st day of August, 2018, with the following members present:

Kenneth O. Stinson, Mayor  
Bliss Bujard, Council Member  
Stephanie Hardy, Council Member  
Paul Patin, Council Member  
Patrick Vice, Council Member

ABSENT: William "BB:" Loyd, Mayor Pro Tem

ALSO PRESENT: Cade R. Cole, Town Attorney

The following Reports were submitted:

Total Payroll for July, 2018	\$ 125,347.05
Total Receipts for July, 2018	\$ 4,163,263.30
Total Disbursements for July, 2018	\$ 4,187,388.46
Total Bills for July, 2018	\$ 397,363.93

Kenneth O. Stinson, Mayor called the meeting to order and Pastor Rick Watson led in prayer, and then followed the Pledge of Allegiance.

It was moved by Council Member Bujard that the minutes of prior meetings, copies of which were mailed to each council member prior to the meeting, be approved as written. The motion was seconded by Council Member Hardy and carried.

Ms. Julie Miller, First Federal Bank of Louisiana Marketing Manager expressed their excitement at the upcoming opening of the FFBLA Vinton Branch, set to open in the fall of 2018. She informed the governing authority and public present of their commitment to being an active member of the Vinton community.

Mr. Michael Reese, Merchants and Farmers Bank Board of Directors expressed their excitement at the upcoming opening of the MFB Vinton Branch. He informed the governing authority and public present that they have recently leased a piece of property for a mobile branch which will be opening soon.

Mary Vice, City Clerk gave the monthly Administration Department report. She reported that due to the August 27<sup>th</sup> closing of Iberia Bank, a new Official Financial Institution would need to be appointed.

It was moved by Council Member Vice and seconded by Council Member Bujard that the following Resolution be adopted. The vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

#### RESOLUTION

**BE IT RESOLVED** by the governing authority of the Town of Vinton, Louisiana, in regular session convened that First Federal Bank of Louisiana is hereby appointed at the Town's Official Financial Institution.

**BE IT FURTHER RESOLVED** that Mayor, Kenneth O. Stinson and City Clerk, Mary O. Vice are hereby authorized and empowered to serve as signatories on all the Town's accounts.

**APPROVED AND ADOPTED** this 21<sup>st</sup> day of August, 2018

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Kenneth O. Stinson, Mayor

ATTEST:

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Mary O. Vice, City Clerk

Bills for the month of July, 2018, were approved and payment authorized upon a motion by Council Member Hardy, seconded by Council Member Bujard and carried.

Mayor Stinson updated the governing authority on pending grants and projects.

It was moved by Council Member Hardy that the following Resolution be adopted. The motion was seconded by Council Member Vice and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

## **RESOLUTION**

### **A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE STATE OF LOUISIANA UNDER THE FISCAL YEAR 2018-2019 LOCAL GOVERNMENT ASSISTANCE PROGRAM AND COMMUNITY WATER ENRICHMENT FUND PROGRAM**

**WHEREAS**, the Louisiana Office of Community Development has announced that applications are being accepted for the Fiscal Year 2018-2019 Local Government Assistance Program (LGAP) and Community Water Enrichment Fund (CWEF) Program; and

**WHEREAS**, the Local Government Assistance Program offers grants to eligible municipalities and parishes for a wide range of projects to improve public health, public safety, living conditions and for economic development purposes; and

**WHEREAS**, the Community Water Enrichment Fund Program offers grants to eligible municipalities and parishes for rehabilitation, improvements and new construction projects for community potable water systems; and

**WHEREAS**, it is deemed necessary and proper to submit applications to the Louisiana Office of Community Development under the Fiscal Year 2018-2019 Local Government Assistance Program and also the Fiscal Year 2018-2019 Community Water Enrichment Fund Program.

**NOW THEREFORE BE IT RESOLVED** by the governing authority of the Town of Vinton, Louisiana, that Mayor Kenneth O. Stinson is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2018-2019 Local Government Assistance Program and also execute any and all documents should this grant be funded; and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under the Fiscal Year 2018-2019 Community Water Enrichment Fund Program and also execute any and all documents should this grant be funded.

**THEREUPON**, the above resolution was declared adopted.

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CERTIFICATE

I, Mary O. Vice, Town Clerk of the Town of Vinton, do hereby certify that the above is a true and exact copy of a resolution adopted by the Council of the Town of Vinton on the 21<sup>st</sup> day of August, 2018 at which time a quorum was present and voting.

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Mary O. Vice  
TOWN CLERK

It was moved by Council Member Hardy that the following Resolution be adopted. The motion was seconded by Council Member Patin and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

RESOLUTION

WHEREAS, the Town of Vinton has been awarded a FY 2018 Louisiana Community Development Block Grant (LCDBG) for Water Improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one

individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Town of Vinton in regular session convened that the following plans and policies be adopted; (1) Procurement Policy, (2) Residential Antidisplacement and Relocation Assistance Plan (3) Language Access Plan (4) Policy Statement for Communicating Information to Persons with Sensory Impairments (5) Section 504 Grievance Procedure and (6) Section 504 Assurance;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Handicapped/Section 504 Compliance/Coordinator – Sonja St. Julien (2) Antidisplacement Coordinator – Sonja St. Julien, (3) Equal Employment Officer – Sonja St. Julien, (4) Citizen Complaint Officer – Sonja St. Julien, (5) Labor Compliance Officer - LCDBG Administrator, and (6) Authorize the Mayor to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that Kenneth O. Stinson, Sonja St. Julien, and Mark Hare are hereby authorized to sign for Requests for Payment; Chryel Douga shall certify to the correctness of each signature, that First Federal is hereby designated as the official depository of all LCDBG funds and that Kenneth O. Stinson and Mary O. Vice are authorized to sign checks on the official depository, of which two signatures are required for each check.

BE IT FURTHER RESOLVED that this resolution and the above referenced adoptions and appointments supersede any and all previous adoptions pertaining to the aforementioned items.

**APPROVED AND ADOPTED** this 21<sup>st</sup> day of August, 2018

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Kenneth O. Stinson, Mayor

ATTEST:

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Mary O. Vice, City Clerk

Mayor Stinson discussed increasing the speed limit on Parish Road.

It was moved by Council Member Vice that the following Ordinance be introduced and that a public hearing be held on said Ordinance on September 18, 2018. The motion was seconded by Council Member Hardy and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

**ORDINANCE**

To amend Sec. 16-23 of the Code of Ordinances of the Town of Vinton relative to Speed Limits to enact subparagraph (f) to set a speed limit of 35 miles per hour on Parish Road

## PUBLIC NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH THE PROVISIONS OF LSA-R.S. 33:406b(2) OF THE INTRODUCTION BEFORE THE MAYOR AND COUNCIL OF THE TOWN OF VINTON, LOUISIANA, OF AN ORDINANCE ENTITLED AS FOLLOWS, TO-WIT:**

### ORDINANCE

To amend Sec. 16-23 of the Code of Ordinances of the Town of Vinton relative to Speed Limits to enact subparagraph (f) to set a speed limit of 35 miles per hour on Parish Road

**PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT A PUBLIC HEARING WILL BE HELD IN CONNECTION WITH THE ADOPTION OF SAID ORDINANCE AT A REGULAR MEETING OF THE MAYOR AND COUNCIL AT 6:00 P.M., ON THE 18<sup>th</sup> DAY OF SEPTEMBER, 2018, AT THE REGULAR MEETING PLACE OF SAID MAYOR AND COUNCIL, AT CITY HALL, TOWN OF VINTON, LOUISIANA, AND THAT IMMEDIATELY AFTER SAID PUBLIC HEARING THE COUNCIL WILL CONSIDER ADOPTION OF SAID ORDINANCE.**

It was moved by Council Member Vice that the following Resolution be adopted. The motion was seconded by Council Member Hardy and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

### RESOLUTION

**BE IT RESOLVED** by the governing authority of the Town of Vinton, Louisiana, in regular session convened that Mayor Kenneth O. Stinson is here by authorized and empowered to enter into a Cooperative Endeavor Agreement with the Southwest Louisiana Convention and Visitors Bureau.

**BE IT FURTHER RESOLVED** that the Town approves the CVB to levy and impose a new one percent hotel occupancy tax in Calcasieu Parish as detailed in Act No. 608 of the 2018 Regular Session of the Louisiana Legislature, and return to the Town ninety-five percent of the new one percent of the tax collected from within the city limits of the town to the town.

**APPROVED AND ADOPTED** this 21<sup>st</sup> day of August, 2018.

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Kenneth O. Stinson, Mayor

ATTEST:

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Mary O. Vice, City Clerk

Mayor Stinson briefly reviewed the proposed budget for 2019, with the governing authority.

It was moved by Council Member Hardy that the proposed 2019 budget be introduced as presented and that a Budget Hearing be advertised and held on September 6, 2018. The motion was seconded by Council Member Vice and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: None

**PUBLIC NOTICE  
BUDGET HEARING  
TOWN OF VINTON, LOUISIANA**

The proposed budget for the year October 1, 2018, thru September 30, 2019, of the Town of Vinton, Louisiana, has been prepared in accordance with the provisions of the Louisiana Local Government Budget Act and is available for public inspection at the office of the Mayor, Town of Vinton, 1200 Horridge Street Vinton, Louisiana, from 7:30 A.M. to 5:00 P.M., Monday through Thursday and 8:00 A.M. to Noon on Friday (except holidays). A public hearing on the Proposed Budget is scheduled for:

**Thursday, September 6, 2018**

6:00 P.M. – City Hall

PUBLIC NOTICE:  
OPERATING BUDGET SUMMARY

Following is a summary of the proposed budget for the year October 1, 2018 thru September 30, 2019:

<b>ESTIMATED BEGINNING FUND BALANCE</b>	<b>\$9,267,768</b>
TOTAL REVENUES	\$7,004,200
TOTAL EXPENDITURES	(\$7,571,134)
<b>TRANSFERS AND LOANS</b>	<b>\$464,159</b>
ESTIMATED ENDING FUND BALANCE	\$9,164,993

The proposed operating budget for the year ending September 30, 2019, which is available at City Hall, provides further details.

It was moved by Council Member Vice that the following Ordinance be introduced and that Public Hearing be held on said Ordinance on September 18<sup>th</sup>, 2018. The motion was seconded by Council Member Patin and the vote cast thereon was as follows:

YEAS: Council Members Bujard, Hardy, Patin and Vice

NAYS: None

ABSENT: Council Member Loyd

ORDINANCE

To enact Sec. 2-56 of the Code of Ordinances of the Town of Vinton relative to a Crisis Leave Pool and the donation and use of donated sick leave.

**PUBLIC NOTICE**

**PUBLIC NOTICE IS HEREBY GIVEN IN ACCORDANCE WITH THE PROVISIONS OF LSA-R.S. 33:406b(2) OF THE INTRODUCTION BEFORE THE MAYOR AND COUNCIL OF THE TOWN OF VINTON, LOUISIANA, OF AN ORDINANCE ENTITLED AS FOLLOWS, TO-WIT:**

ORDINANCE

To enact Sec. 2-56 of the Code of Ordinances of the Town of Vinton relative to a Crisis Leave Pool and the donation and use of donated sick leave.

**PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT A PUBLIC HEARING WILL BE HELD IN CONNECTION WITH THE ADOPTION OF SAID ORDINANCE AT A REGULAR MEETING OF THE MAYOR AND COUNCIL AT 6:00 P.M., ON THE 18<sup>th</sup> DAY OF SEPTEMBER, 2018, AT THE REGULAR MEETING PLACE OF SAID MAYOR AND COUNCIL, AT CITY HALL, TOWN OF VINTON, LOUISIANA, AND THAT IMMEDIATELY AFTER SAID PUBLIC HEARING THE COUNCIL WILL CONSIDER ADOPTION OF SAID ORDINANCE.**

Chief Ricky Fox gave the monthly Police Department report.

Upon the recommendation of the Chief, it was moved by Council Member Bujard that Garrett Trahan be made a regular employee. The motion was seconded by Council Member Hardy and carried.

Terry Vice, Public Works Director gave the monthly Public Works and Electrical Department reports.

Chris Vice, Fire Chief gave the monthly Fire and Civil Defense reports.

Mr. Dwain Boullard, President of the Horseshoe Riders' was not present at the meeting.

It was moved by Council Member Bujard and seconded by Council Member Vice that the regular meeting be recessed for an executive session. Motion carried.

It was moved by Council Member Bujard that the regular meeting be re-convened. The motion was seconded by Council Member Vice and carried.

The Mayor announced that issues regarding potential litigation had been discussed in executive session.

There being no further business to come before the Governing Authority, it was moved by Council Member Bujard that the meeting be adjourned. The motion was seconded by Council Member Hardy and carried.

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Kenneth O. Stinson, Mayor

ATTEST:

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Mary O. Vice, City Clerk