

REGULAR MEETING AGENDA

Town of Vinton Regular Public Meeting
Tuesday, July 15, 2025, AT 6:00 P.M.

NOTICES:

1. PLEASE SILENCE ALL ELECTRONIC DEVICES.
2. PLEASE REMOVE ALL HATS.
3. **PUBLIC COMMENTS:** If you wish to make public comments on an item on the agenda, please inform Mayor Bahnsen at the appropriate agenda time so that your comments may be heard before there is any official action taken. Please sign up to do so on the Sign Up Sheet at the meeting before it begins, indicating what topic on the agenda you wish to discuss. Please limit your public comments to five minutes and one time per agenda item per speaker.

There will be a Regular Meeting of the Town of Vinton City Council Tuesday, July 15, 2025, at 6:00 p.m., in the Council Chambers located at 1200 Horridge Street, Vinton, Louisiana 70668, to discuss and adopt the following:

- I. CALL TO ORDER
- II. INVOCATION/PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. PUBLIC COMMENTS (Please see Sign Up sheet)
- VI. APPROVAL OF MINUTES OF **prior meeting**
- VII. APPROVAL OF PAYMENT OF JUNE 2025 MONTHLY BILLS
- VIII. APPROVAL OF AGENDA
- IX. INTRODUCTION/RECOMMENDATION OF PROPOSED OFFICIAL APPOINTEES BY MAYOR BAHNSEN, including: 1. Ms. Carla S. Sigler as Town of Vinton Mayor's Court Magistrate Judge; 2. Mr. Jared Watson as Town of Vinton Attorney; 3. Ms. Brandi Patin as Town of Vinton Municipal Clerk, as well as Town of Vinton Tax Collector, Treasurer, and *ex officio* notary appointment; and 4. Ms. Debbie McBride as Town of Vinton Mayor's Court Clerk
- X. **DISCUSSION AND ACTIONS ITEMS**
 - A. Vote on appointment of Carla S. Sigler of Sigler Law, Inc. as Town of Vinton Mayor's Court Magistrate Judge
 - B. Swearing in of Carla S. Sigler as Town Magistrate by Attorney Glen James; Oath of Office execution
 - C. Vote on appointment of Attorney Jared Watson as Town of Vinton Attorney
 - D. Swearing in of Attorney Jared Watson by Carla S. Sigler; Oath of Office execution

- E. Vote on appointment of Brandi Patin as Town of Vinton Municipal Clerk, as well as Town of Vinton Treasurer and Tax Collector; *ex officio* notary appointment as well
- F. Swearing in of Brandi Patin by Carla S. Sigler; Oath of Office execution to include positions and oath Town of Vinton Treasurer and Tax Collector; *ex officio* notary appointment execution as well
- G. Vote on appointment of Debbie McBride as Town of Vinton Mayor's Court Clerk
- H. Swearing in of Debbie McBride by Carla S. Sigler; Oath of Office execution (**NOTE**: may be done privately if so elected by Ms. McBride)
- I. Discussion of notification of all appointments and positions to the Louisiana Municipal Association by Municipal Clerk Ms. Patin
- J. Discussion of filings of all Oaths of Office by Ms. Sigler with Calcasieu Parish Clerk of Court and Louisiana Secretary of State
- K. City Council to vote on appointment of *Mayor Pro Tempore*
- L. Discussion of Public Records Custodian Appointment for Town of Vinton (see LSA-R.S. 44:33.1)
- M. Vote for Introduction of **ORDINANCE NO. 2025-522:**

AN ORDINANCE SETTING A RATE OF PAY FOR THE
TOWN OF VINTON MAGISTRATE JUDGE CARLA S.
SIGLER, ESQ.

Note: Final vote for approval to occur at August 19, 2025 Regular Meeting.

- N. Vote for Introduction of **ORDINANCE NO. 2025-523:**

AN ORDINANCE SETTING A RATE OF PAY FOR THE
TOWN OF VINTON ATTORNEY JARED WATSON, ESQ.

Note: Final vote for approval to occur at August 19, 2025 Regular Meeting.

- O. Vote for Introduction of **ORDINANCE NO. 2025-523**

AN ORDINANCE SETTING A RATE OF PAY FOR THE
TOWN OF VINTON MAYOR'S COURT CLERK DEBBIE
MCBRIDE

P. Vote for Introduction of ORDINANCE NO. 2025-524

AN ORDINANCE SETTING A RATE OF PAY FOR THE TOWN OF VINTON MUNICIPAL CLERK, TREASURER, AND TAX COLLECTOR BRANDI PATIN

Q. Vote on Resolution No. 1, a Proclamation and Commendation for Ms. Julia “LuDell” Jeffers

RESOLUTION NO. 2025-1:

A RESOLUTION APPROVING A PROCLAMATION AND COMMENDATION TO HONOR MS. JULIA “LUDELL” JEFFERS FOR HER YEARS OF EXEMPLARY SERVICE TO THE FIELDS OF JOURNALISM AND TEACHING, AS WELL AS HER TIRELESS SERVICE TO, DEDICATION FOR, & LOVE OF THE TOWN OF VINTON, LOUISIANA

R. Discussion of appointment of Town Chaplin, no official appointment required; discussion led by Mayor Bahnsen

S. Recommendation/appointment of Fire Chief Chris Vice, with Council approval by vote, with recommended salary for approval set at \$1,400.00 monthly, or \$16,800.00 annually

T. Recommendation/appointment of Terry Vice as Director of Public Works, with Council approval by vote, with recommended salary for approval and with benefits authorized pursuant to LSA-R.S. 33:5151

U. Former Officer Garrett Trahan: Appeal to Council of Termination from Vinton Police Department pursuant to LSA-R.S. 33:423.30; Appeal regarding modification or reversal of termination

NOTE: The intention of the Vinton City Council is to enter into Executive Session in the event that former Officer Trahan invokes this protection, OR if any information he conveys or divulges as part of his Appeal process pertains to any third parties, who are themselves entitled to the legal protections of an Executive Session, and where an Executive Session on such matters is required under multiple laws. See for example LSA-R.S. 42:16; LSA-R.S. 42:17.

XI. PUBLIC WORKS REPORT, Director of Public Works Terry Vice

XII. FIRE & CIVIL DEFENSE REPORT, Fire Chief Chris Vice

XIII. MONTHLY REPORT, Municipal Clerk Brandi Patin

XIV. ATTORNEY REPORT, Town of Vinton Attorneys Mr. Jared Watson and Mr. Russ Stutes

XV. POLICE REPORT

A. Blight report---general update on planned changes, including amendment to Ordinance and procedure for enforcement and hearings

XVI. MAYORAL COMMENTS

A. To include updates on grant applications and fiscal matters

XVII. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, August 19, 2025, at 6:00 p.m. in the Council chambers located at 1200 Horridge Street, Vinton, Louisiana 70668.

AMERICANS WITH DISABILITY NOTICE

In accordance with the Americans with Disabilities Act, if you need special assistance to attend this meeting, please contact Ms. Brandi Patin at 337-589-7453, describing the assistance that is necessary.

Ms. Brandi Patin, *Municipal Clerk*

Town of Vinton

1200 Horridge Street

Vinton, Louisiana 70668